

- SCENARIOS
- Personnel - ~~label~~
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SHORT VERSION

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**TECHNICAL EVALUATION CRITERIA** *\$fund job*  
**SUPERFUND TECHNICAL ASSESSMENT AND RESPONSE TEAM IN REGION VI**

The description of technical evaluation criteria set forth in the "Technical Proposal Instructions" (ATTACHMENT C) are expressly incorporated herein.

**I. TECHNICAL/MANAGEMENT PLAN**

**[250 POINTS]**

The offeror shall be evaluated on the extent to which their proposed management structure and organizational mechanisms will fulfill the requirements of the contract.

**A. Project Organization, Management and Support**

**[100 POINT]**

1. The offeror shall be evaluated on the extent to which their proposed corporate and project structure can meet the requirements of the contract through the development of clear lines of authority, communication and responsibility. [ 50 Points]
2. The offeror shall be evaluated on their ability to readily access and manage appropriate resources from the team subcontractor, pool subcontractors, and protege subcontractors (if applicable). [ 25 Points]
3. The offeror shall be evaluated on their ability to access additional resources from the non-dedicated level-of-effort and option increments of the contract under the following circumstances. [ 25 Points]
  - Revisions to the Comprehensive Environmental Response Compensation and Liability Act as amended or the Oil Pollution Act resulting in a need to alter the mixture of professional/technical levels or the size of professional and technical support staff; and
  - A potential geographical shift of work outside of Region VI to support other EPA Regions when it is in the best interests of the Government.

**B. Cost Control and Correctness**

**[ 50 POINTS]**

1. The offeror shall be evaluated on their corporate policies and procedures to monitor and effectively control direct costs incurred in performance of technical directions. [ 25 Points]
2. The offeror shall be evaluated on their ability to manage the costs incurred by their team, pool and protege subcontracts during the execution of this contract. [ 25 Points]

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**A. Project Organization, Management and Support**

**[100 POINTS]**

1. **[50 Points]** The Plan shall include organizational charts and a detailed discussion of the offeror's overall corporate structure, including the relationship of the START project to corporate management. The discussion shall include commitments, responsibilities, lines of authority and communication between and among the corporate office and the START team, including team subcontractors and other consultants, if applicable. The plan shall identify the location of the supporting corporate headquarters, regional, team and/or protege subcontractor(s) and other relevant offices.
2. **[25 Points]** The Plan shall clearly describe the procedures and approval levels delegated to specific Region VI START program support office personnel and/or appropriate START contract staff for accessing professional/technical resources within the team structure, contracting and/or subcontracting with other parties (i.e., analytical laboratories), and managing team, protege, and pool subcontracts.
3. **[25 Points]** The Plan shall describe the procedures that will be employed by the offeror to provide support through the non-dedicated level of effort and option increments of the contract for the following situations:
  - Revisions to the Comprehensive Environmental Response Compensation and Liability Act as amended or the Oil Pollution Act resulting in a need to alter the mixture of professional/technical levels or the size of professional and technical support staff; and
  - A potential geographical shift of work outside of Region VI to support other EPA Regions when it is in the best interests of the Government.

**B. Cost Control and Correctness**

**[50 POINTS]**

1. **[25 Points]** The offeror shall describe their specific project planning and management policies and procedures which shall be employed by the program support staff and individual project leaders for assuring cost control and correctness of invoiced costs. This description shall discuss the following:
  - Scheduling of appropriate staff for assigned work orders
  - Implementing cost control techniques
  - Procedures for identifying and reporting cost and schedule variances to EPA
2. **[25 Points]** The offeror shall describe the procedures which they shall employ to ensure the timely and complete review of monthly invoices from team, protege and subpool subcontractors to assure appropriateness, allocability, allowability and reasonableness for work performed during the invoiced period. The offeror shall include in their response their procedures to accurately assess the reasonableness of incurred but uninvoiced costs.

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**C. Mobilization Plan**

**[50 POINTS]**

1. **[50 Points]** The offeror shall describe their mobilization plans for the START contract. The discussion shall include specific mobilization activities (i.e., modifications required to their corporate Management Information System(s) to provide standardized START reports of work, site-specific invoicing requirements, etc.), a detailed mobilization schedule, specific personnel who will be responsible for performing these mobilization activities, and an estimated level of effort in hours (for each activity) which is required by the offeror to fully mobilize the START contract in the Region.

**D. Quality Management Approach**

**[50 POINTS]**

1. **[25 Points]** The offeror shall describe their existing corporate quality management policies and procedures which shall be implemented during the performance of this contract in order to achieve continuous improvement in overall organization, management, and services to be provided.
2. **[25 Points]** The offeror shall address the specific quality assurance and quality control procedures which shall be employed for the delivery of analytical services associated with the execution of the START statement of work. This shall address the delivery, coordination, and/or management of the following analytical support services:
  - Contract Laboratory Program (CLP) Support
  - Non-CLP Support
  - Team Subcontract Analytical Support
  - Pool Subcontract Analytical Support
  - Environmental Services Division Analytical Support
  - Environmental Response Team (ERT) Analytical Support

**II. TECHNICAL APPROACH**

**[150 POINTS]**

The offeror shall be evaluated on the technical approach which they shall use to conduct the START SOW work activities specified below. Ability shall be demonstrated by providing a written standard operating procedure (SOP) for each of the START statement of work activities listed below. The SOP shall consist of an overall process flow diagram and relevant text describing the process flow diagram as required for each of these activities. The offeror shall address:

- Major tasks and activities for each of the START SOW activities listed in this section
- Estimated timeframes/schedules to complete these major tasks and activities
- Decision points and responsible parties making the decision
- START contractor actions
- EPA actions
- Other parties actions (i.e., potentially responsible parties)
- Potential bottlenecks or impediments to project completion and alternate actions (if warranted)

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|--|--------------------|
| <b><u>A. Integrated Assessment</u></b>   | <b>[50 POINTS]</b> |
| <b><u>B. HRS Package Preparation</u></b> | <b>[25 POINTS]</b> |
| <b><u>C. Removal Support</u></b>         | <b>[50 POINTS]</b> |
| <b><u>D. Contingency Plans</u></b>       | <b>[25 POINTS]</b> |

**III. CORPORATE EXPERIENCE AND CAPABILITY** **[150 POINTS]**  
(including team subcontractor(s) and consultants)

The offeror shall be evaluated on the depth and breadth of their relevant corporate experience and capabilities by providing examples of recently completed or on-going multi-site projects or contracts involving the provision of the specific technical support activities (i.e., program support; site assessment; response, prevention and preparedness support; and other technical support activities) described in the START statement of work. The examples cited by the offeror in response to this criteria shall be limited to work performed wholly within the confines of the United States of America, its possessions, territories and/or the Commonwealth of Puerto Rico.

The following information shall be provided by the offeror for each example cited in response to this criteria:

- The name of the site or facility, and/or the specific work assignment, delivery order, or contract the work was performed under;
- The location (i.e., State, County, Municipality, Street Address) where the support was provided (if support was provided at more than one site, the offeror shall provide a complete list of these sites in their response);
- Abstract of conditions which warranted technical services pursuant to the START SOW;
- The specific technical and/or administrative support services provided by the offeror;
- Total dollar value of the project or contract for these services (as a percentage of costs incurred and projected costs at completion);
- Estimate of total contribution (as a percentage of cost incurred to date and projected at completion) by the offeror for the services related to the START SOW;
- Period of performance for these services;
- Number, equivalent professional, technical, and clerical levels, and location of technical administrative, clerical support personnel utilized for these services;

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- Estimate of the percentage of costs incurred to date and projected at completion directly attributable to the management of the contract or project (i.e., program support/total contract costs);
- The type of contract(s) held by the offeror (i.e., fixed price, research and development, cost plus award fee, etc.); and
- The name, address, and telephone number of the person or persons in the clients organization for which the project was completed who is most familiar with the contractor's work.

**IV. PERSONNEL EXPERIENCE AND AVAILABILITY**  
**(including team subcontractor(s) and consultants)**

**[200 POINTS]**

The offeror shall be evaluated on the technical, managerial, and financial experience of the proposed Key Personnel and non-key technical staff for the contract. In addition, a staffing and retention plan for both Key Personnel and other support personnel shall be submitted. ATTACHMENT E of the solicitation (Section III on pages 8-10) describes the minimum qualifications for each of the professional and technical levels.

For each of the key personnel identified by the offeror in response to this section, the following information shall be provided:

- Name
- Title
- Professional and/or academic certification(s)
- Status (existing employee, new hire, or intent to hire)
- Length and description of technical and/or financial management experience specifically related to the technical and/or program support tasks identified in the START statement of work
- Years of service with the offeror (or team member) and in what capacities
- Proposed role as a member of the START team
- Percentage of time individual will be available to support the START contract;
- Professional/Technical Level (P/T-Level)
- Current location

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**A. Key Program Personnel**

**[100 POINTS]**

In addition to meeting the minimum requirements of the professional level proposed for each Key Program Personnel, educational background, pertinent managerial and technical qualification and experience required to accomplish the START statement of work functions shall be provided. The resumes provided shall clearly demonstrate the individual's capability for managing, controlling and overseeing the activities of all of his/her assigned work and ensure the technical quality and timeliness of all work which is performed. The following positions are considered Key Program Personnel for this contract:

**START Team Leader (1)**

OK  
EPA shall require the START Team Leader (STL) to meet the minimum requirements of the Professional Level 4 (P4) or P3 criteria. The STL shall be evaluated on pertinent managerial and technical qualifications and experience. Preference shall be given by EPA to STLs who have experience in managing highly complex projects associated with the implementation of environmental statutes. The resume of the STL shall demonstrate the individuals' ability to manage, control, and oversee assigned START team work, and ensuring the technical quality and timeliness of the work being performed.

**Contract/Financial Manager (1)**

SPR  
P3 or P4  
or P4 vs P3?  
The offeror shall demonstrate the ability of the proposed START Contracts/Financial Manager (CFM) to effectively manage and coordinate the following activities under the direction of the START Team Leader:

- Utilize or manage individuals who can generate and track data related to contract performance as well as to project data as needed; and
- Negotiate and manage team and pool subcontracts of various dollar values and technical scope in conformance with the Federal Acquisition Regulations (FAR) and the Environmental Protection Agency Acquisition Regulations (EPAAR).

The qualifications cited by the offeror for the proposed CFM should clearly demonstrate this individuals experience in managing large, technically complex public sector contracts and performing contract administration functions related to oversight of team and/or pool subcontractors. The CFM shall be either P4 or P3.

**Quality Assurance Officer (1)**

The offeror shall demonstrate the ability of the proposed Quality Assurance Officer (QAO) to effectively manage all quality assurance and quality control issues related to the performance of the START contract and to interact effectively with the designated EPA QA Officer and the offeror's corporate management. Special consideration will be given by EPA to QAO candidates with strong management experience related to the validation of analytical data and environmental laboratory services management. The QAO shall be either P4 or P3.

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**Site Assessment Team Leader (1)**

The offeror shall demonstrate the ability of the proposed Site Assessment Team Leader (SATL) to effectively manage and coordinate all CERCLA site assessment activities performed by the Region VI START contractor under the direction of the START Team Leader and in coordination with the START Response, Prevention and Preparedness Team Leader. The qualifications cited by the offeror for the proposed SATL should clearly demonstrate this individual's familiarity with site assessment activities involving complex hazardous waste sites, facilities and releases. The SATL shall be either a P4 or P3.

**Response/Prevention/Preparedness Team Leader (1)**

The offeror shall demonstrate the ability of the proposed START Response, Prevention and Preparedness Team Leader (RPPTL) to effectively manage and coordinate all removal and oil pollution program activities performed by the Region VI START contractor under the direction of the START Team Leader and in coordination with the START SATL. The qualifications of the RPPTL should clearly demonstrate this individuals familiarity with complex, multi-site projects involving emergency and time critical removal support to the release or threat of release of oil, petroleum products, or hazardous substances at sites, releases or operating facilities. The RPPTL shall be either a P4 or P3.

**B. Technical Staff (Non-Key)**

**[75 POINTS]**

A well balanced technical support staff is sought under this criteria where the points will be earned on a combination of the technical skills of the overall team rather than the individual strengths and weaknesses of the specific individuals proposed by the offeror under this criteria.

The offeror shall be evaluated on the size, distribution and technical qualifications of the non-key technical staff which are proposed for this contract.

1. **[75 Points]** In addition to meeting the minimum requirements of the professional/technical level proposed for each individual, educational background, pertinent technical qualifications and experience to accomplish those functions required by the START statement of work shall be included for all proposed dedicated technical staff. This information should at least include the following tables:

- Completing Table C-1 (utilizing the data in Table C-2); and
- Providing a separate chart which includes the following information for each dedicated non-key technical staff person proposed for this contract:
  - individuals name
  - company
  - professional or technical level

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- classification (e.g., environmental scientist)
- highest degree obtained (e.g., Ph.D.), college or university granting this degree, and the discipline listed on the degree (i.e., Chemical Engineering)
- professional organizations, certifications, and awards (e.g., AAAS, P.E., and EPA Bronze Medal)
- % participation on the Region VI START contract (% of time person is available to work on START contract)
- years of relevant experience related to the requirements of the START contract
- specific area staff person will support under the contract (i.e., program support, site assessment, etc.)

EPA Region VI has established a projected need for approximately 11 dedicated contractor employees for contract year one, including the five (5) key personnel identified in section IV B., to provide support as the dedicated team portion of the Region VI START contract.

At a minimum, the following positions shall be included with a minimum of one (1) dedicated contractor personnel for each of the following disciplines (unless otherwise specified):

- Environmental Scientist
- Environmental Engineer
- Organic Chemist
- Analytical Chemist
- • Hazardous Waste Specialist
- Hydrogeologist
- Geologist
- • Toxicologist
- • Petroleum Engineer
- Chemical Engineer
- • Soils Scientist
- Technicians (3)
  - field sampler
  - draftsman
  - editor
- • Computer Programmer
- • Cost Analyst
- Health and Safety Officer

For the purposes of the proposal, the offeror shall assume all hours, dedicated and non-dedicated, will be distributed among the major Statement of Work categories as follows: General Contract Requirements 1%, CERCLA Assessment 45%, Response 22%, Prevention/Preparedness 15%, and Other Technical Support 17%.

↑  
MUST BE REGIONAL  
SPECIFIC



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**C. Staffing and Retention**

**[25 POINTS]**

The offeror shall provide a corporate staffing and retention plan (SARP) which will be utilized throughout the contract. The SARP represents the strategy the offeror shall utilize to ensure that sufficient levels of key personnel, non-key technical staff, and clerical support staff are maintained to effectively implement the requirements of the SOW. The SARP shall address how the offeror shall maintain adequate staffing levels and minimize attrition of both key personnel and non-key technical staff throughout the base and option periods of the contract. This discussion shall also include procedures to maintain appropriate staffing levels in the last six months of the contract period of performance.

**V. SAMPLE RESPONSE SCENARIOS**

**[150 POINTS]**

The offeror shall demonstrate their understanding of the Agency's site assessment and response/prevention and preparedness programs by presenting their technical approach and staffing for the following scenarios. Some factors have been left out of these sample response scenarios, requiring the offeror to make some assumptions based on their own experience and knowledge. The offeror shall identify and explain their assumptions and provide a detailed explanation for all actions taken or not taken. The contractor shall be evaluated on his response to the following scenarios:

**A. Scenario 1 - Classic Emergency**

**[50 POINTS]**

**Situation**

The Midvale Emergency Management Agency notifies the National Response Center of a fire at the Acme Paint and Plating Facility. The local volunteer fire department has been called to the scene and is currently applying large quantities of water to extinguish the fire. An EPA On-Scene Coordinator (OSC) and members of the Superfund Technical Assessment and Response Team (START) are dispatched to the scene.

After arriving on-scene at approximately 9:00 a.m. the responders find a steel-framed warehouse still burning. Immediately north of the facility are five railroad tank cars parked on a siding. Further north, across the street, is a residential area. A group of tanks are located immediately east of the building. Adjacent to the facility on the east side is a day care center. South of and downhill from the facility is the Big Muddy River.

The situation is very confused. A weary volunteer fire chief welcomes the OSC and seems relieved that the EPA is now on-scene. The fire chief explains that a fire started at the facility at about 4:30 a.m. Numerous small explosions were heard and drums were occasionally seen flying into the air. The fire chief has not been able to talk to any company representative to determine the contents of the building. Spectator interest is high as a number of residents and reporters are scurrying around the facility.

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### **Task**

The START Team is directed by the OSC to perform air monitoring. Because of the overall confusion of the incident, the OSC is not able to provide the START Team with a great deal of additional direction.

- Discuss the actions you will take to provide air monitoring.
- Discuss other actions you will take to provide advice and assistance to the OSC and the local responders.
- Describe any services you will provide to the OSC and local responders to help bring this incident under control.

### **B. SCENARIO 2 - Major Oil Spill**

**[50 POINTS]**

### **Situation**

On a Friday afternoon, in the month of April, after a heavy spring thunderstorm, saturated, sandy unconsolidated soils at a housing construction site suddenly gave way. The resulting landslide fractured an above ground pipeline carrying light crude oil. The break discharged approximately 8,000 barrels of light crude oil to both the surface and subsurface.

Initial reports confirm that oil has reached a nearby fast moving, shallow inland river that contains numerous drinking water intakes and a water intake for a nuclear power plant. The nearest drinking water intake is 5 miles down river, servicing approximately 100,000 people. The river passes through wetlands and a county recreational park. Calls from the public report that there are oiled birds in the county park. The river has three fixed weir dams with navigation locks. The responsible party is reportedly responding. State and local agencies are on scene and have requested federal assistance.

### **Task**

The Regional START contractor has been directed to mobilize immediately to monitor the responsible party cleanup efforts, and to provide technical assistance to the EPA On-Scene Coordinator, as well as state and local agencies as directed by EPA.

- Provide a letter workplan detailing your technical approach to addressing the issues presented by this site including:
  - Discuss your ability to respond.
  - Discuss your recommendations for the site-specific Health and Safety Plan.
  - Discuss technically viable options for mitigating short-term impacts to the water intake, wetlands, wildlife, as well as preventive measures for those intakes further downstream, and reducing the oiling of downstream wildlife.

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- Prepare an outline for a monitoring/sampling plan for tracking the progress of the oil already in the river.
- Prepare an outline for a monitoring protocol for drinking water intakes, and provide action levels for shutting down, as well as for re-opening the intakes.
- Make recommendations for appropriate response actions and contingencies, including booming, mechanical recovery, disposal, and use of volunteers. Identify any impediments to the oil cleanup efforts. The use of chemical countermeasures and in-situ burning of the oil are not appropriate for this scenario.

**C. SCENARIO 3 - Preliminary Assessment/Site Investigation**

**[50 POINTS]**

**Situation**

The START Team has been called upon to conduct a preliminary assessment and site investigation (PA/SI) at an abandoned specialty chemical plant covering 10 acres with residences located 500 yards away. The State estimates as many as 5,000 drums, cylinders, tanks, and lab containers. There are reports of buried wastes on-site and the water table is approximately 20 feet bls. There are 4 treatment lagoons on-site with large amounts of sludge and liquids.

**Task**

Discuss the site characterization (PA/SI) plan.

Additionally, discuss probable response priorities, proposed removal and/or remedial options, and other program support specific to this site, that will be available through the START team.

**VI. SMALL AND SMALL DISADVANTAGED BUSINESS UTILIZATION**

**[100 POINTS]**

The Agency's Appropriation Act establishes a goal for participation by small and small disadvantaged businesses in EPA prime and subcontracts. The offeror should identify their commitment to assist the Agency in achieving this goal. When identifying this commitment, the offeror should present a viable plan and tangible commitment to utilize small and small disadvantaged businesses in the performance of this contract including participation in the Agency's Mentor-Protege Program as described in "EPA Mentor-Protege Program, October 1992" (See Attachment K.) The offeror shall identify the small and small disadvantaged businesses proposed and the area(s) of expertise related to the START SOW.

The evaluation of this section shall be performed by the Agency's Office of Small and Disadvantaged Business Utilization. This requirement is in addition to the Subcontracting Plan for Small and Small Disadvantaged Businesses to be submitted in conformance with the requirements of FAR 52.219.9.

SHORT VERSION

**TECHNICAL PROPOSAL INSTRUCTIONS**  
**SUPERFUND TECHNICAL ASSESSMENT AND RESPONSE TEAM IN REGION VI**

Offerors are instructed to submit their technical proposal in accordance with the elements identified below. The technical requirements of EPAAR 1552.215-73 are included in the following technical proposal instructions. Offerors are strongly encouraged to prepare their proposal as succinctly as possible. There will not be a suggested page limitation on the technical proposal; however, the offeror is advised that the quality of the information is more important than quantity. Elaborate brochures or other presentations beyond that which is sufficient to present a complete and effective proposal are neither necessary nor desired. Clarity, brevity and logical organization shall be emphasized during proposal preparation.

The proposal shall be prepared on standard 8-1/2" x 11" paper, single spaced, with foldouts as required. If foldout pages are used, they must not exceed 11"-17". Two sided printing is required. Type size shall not be less than 12 cpi or 12 point and shall not be printed unreduced in size. Absolutely no cost information (i.e., dollar values or hourly rates) is to be submitted in the technical proposal.

The technical proposals shall be prepared in two separate volumes. The volumes shall consist of Volume I, Technical/Management Plan (Technical Proposal Instruction [TPI] Sections I, II, III, IV and V); and Volume II, EPA Mentor-Protege Plan (TPI Section VI). The Quality Management Plan and Quality Assurance Project Plan shall be submitted as attachments to Volume I of the technical proposal. Additionally, the offeror shall include any assumptions, deviations and exceptions (as necessary) as well as any other information which may be pertinent.

The offeror shall include a table of contents and an introductory executive summary describing the highlights of their proposal. Additionally, a matrix cross-referencing all RFP requirements with their location in the proposal shall be included.

The proposal shall contain a separate tabbed chapter for each major technical evaluation criteria section. In addition, for each subcriteria and sub-sub criteria, the offeror shall utilize tabs in their response to distinguish each subsection.

**I. TECHNICAL/MANAGEMENT PLAN**

**[250 POINTS]**

The offerors proposal shall include an overall Technical/Management Plan, hereinafter referred to as the Plan. The Plan shall provide details on the organizational structure and procedures which the offeror will implement for staffing, mobilizing and supporting this program and the execution of activities in the START Statement of Work (SOW). The Plan shall discuss the management and organizational concepts and specify how they will contribute to the successful performance and continuing operation of the program. The Plan shall also include supporting plans which cover specialized areas as required by the START SOW. The Plan shall address the following criteria:

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**C. Mobilization Plan**

**[ 50 POINTS]**

1. The offeror shall be evaluated on their ability to efficiently mobilize the resources required to perform all of the elements of the START SOW.

**D. Quality Management Approach**

**[ 50 POINTS]**

1. The offeror shall be evaluated on his commitment to quality management policies and procedures as they apply to the implementation of the START SOW. **[ 25 Points]**
2. The offeror shall be evaluated on the specific quality assurance and quality control procedures related to the delivery of analytical services. **[ 25 Points]**

**II. TECHNICAL APPROACH**

**[150 POINTS]**

The offeror shall be evaluated on the extent to which it clearly demonstrates the ability to conduct the activities to be performed under this contract by providing process flow diagram establishing the offeror's proposed standard operating procedures (SOPs) for each of the following START statement of work activities:

**A. Integrated Assessment**

**[50 POINTS]**

**B. HRS Package Preparation**

**[25 POINTS]**

**C. Removal Support**

**[50 POINTS]**

**D. Contingency Plans**

**[25 POINTS]**

**III. CORPORATE EXPERIENCE AND CAPABILITY**  
**(including team/protege subcontractors and consultants)**

**[150 POINTS]**

The offeror shall be evaluated on their ability to manage and perform all of the technical and administrative work activities required by the START SOW based upon the successful implementation of recently completed or on-going projects or contracts of a similar scope and nature.

**A. Site Assessment**

**[75 POINTS]**

**B. Response**

**[50 POINTS]**

**C. Prevention and Preparedness**

**[10 POINTS]**

**D. Other Technical Support**

**[10 POINTS]**

**E. Program Support**

**[5 POINTS]**

IV. PERSONNEL EXPERIENCE AND AVAILABILITY [200 POINTS]  
(including team/protege subcontractors and consultants)

A. Key Program Personnel [100 POINTS]

The offeror shall be evaluated on the demonstrated ability of the key program personnel to direct the technical staff and to ensure that personnel provide quality work products. Key program personnel shall be evaluated on their academic qualifications, accomplishments and work experience related to the START SOW. PLEASE NOTE: Offerors are reminded that the overall point value for evaluation criteria IV.A., Key Program Personnel, is 100 points. Individual points are not assigned to any subfactor.

B. Technical Staff (Non-Key) [75 POINTS]

The offeror shall be evaluated on the size and distribution of the proposed non-key technical staff in addition to the academic qualifications, accomplishments and relevant work experience related to the START SOW. PLEASE NOTE: Offerors are reminded that the overall point value for evaluation criteria IV.B., Technical Staff (Non-Key), is 75 points. Individual points are not assigned to any subfactor.

C. Staffing and Retention [25 POINTS]

The offeror shall be evaluated on their ability to maintain staffing levels and minimize attrition for the life of the contract.

V. SAMPLE RESPONSE SCENARIOS [150 POINTS]

The offeror shall be evaluated on their overall technical and management approach to the sample response scenario(s) and demonstrated technical understanding of the Agency programs, including EPA regulations, policies and procedures and other applicable and relevant and appropriate requirements.

A. Scenario 1 - Classic Emergency [50 POINTS]

B. Scenario 2 - Major Oil Spill [50 POINTS]

C. Scenario 3 - Preliminary Assessment/Site Investigation [50 POINTS]

*START REGION VI Technical Evaluation Criteria -- August 30, 1994*

**VI. SMALL AND SMALL DISADVANTAGED BUSINESS UTILIZATION**

**[100 POINTS]**

The offeror shall be evaluated on a demonstrated commitment to the Agency's goals for participation by small and small disadvantaged businesses as Team members and/or subcontractors. Demonstrated adequacy of a viable small and small disadvantaged business plan and tangible commitment to utilize small and small disadvantaged businesses in the performance of the resulting contract, including participation in the Agency's Mentor-Protege Program as a mentor firm will be evaluated.